

Newtown Youth and Family Services
Minutes of Board of Directors Special Meeting
August 8, 2016 – 6:30 PM
15 Berkshire Rd, Sandy Hook, CT

Members Present: Don Ramsey, Ashley Mele, Sheilah Krasnickas, Karen White, Susan Giglio, Kathy McCleary.

Members Not Present: Rosalie Newman, David Moseman, Gavin Arneth, Kristin Connors, William Chapman, Dean Pinto, Jim Wallace, Tom Murtha, and Rick Child

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 6:42 PM by Don Ramsey.

a) **Roll Call**- The roll of the Board of Directors was taken by signing in and a quorum was established.

2. Budget

a) Questions anyone had about the budget were answered.

b) The condensed budget has a program expense that allows us to bring money in from DOJ that was not spent so we can move it over. We do not have as many programs as we did in the past.

c) Proposed budget has positive youth programs which is money for the pre school program and we no longer have the enrichment program. We also added two autism programs one being an 18-36 year old group.

A. Road Race budget change was due to change in title sponsor.

B. Our grant expense is larger due to DHMAS CSC grant.

C. Our liability insurance increased to additional staff

D. Contract expenses increased-temp agency for evening receptionist.

E. The 8000's were reclassified

F. The facility needs a few fix ups. It is possible the HVAC system needs to be replaced. Also the floor needs to be replaced

d) Assumptions

A. Breaks the budget down

e) VOCA

A. Trying to take individuals that qualify.

B. In October we will have a print out of quarter 1.

f) The building committee

A. We have three options with Suite B. We can rent it for 5 years, 10 years or buy it. Buying is the least expensive.

g) Don Ramsey made a motion to pass the budget. The motion was seconded by Karen White and passed unanimously.

3. Job description

a) We reviewed the expectations of the board and separated the board into committees. Our next official meeting will be in October unless we have another special meeting with all the executive board in attendance to discuss the expectations.

The meeting was adjourned at 7:57 pm.

Sheilah Krasnickas made a motion to adjourn. The motion was seconded by Karen White and passed unanimously.

Our next meeting will be August 18, 2016 at 6:30pm at 13 Berkshire Rd.

Respectfully submitted by,
Ashley Mele, Secretary